



Elm Street School
PAC

Event: Math Night

Time of Year Held: one night (6:30-8 pm) any time in January, February or March

When to start Planning: In the fall, pick a date for math night. Start preparing 2-3 weeks ahead of the night

Overall Time Commitment (approx.): About 8- 12 hours to prepare ahead of time and 3.5 hours on the night of the event

Number of volunteers needed (approx.): You need a volunteer to help at each station. I have found that 12-16 are enough stations (including the estimation station).

Main responsibilities:

- In the fall, pick a date for Math Night. Check with PAC Board and School to see if it works.
- Coordinate which activities/stations you choose to run. There are over 30 activities to choose from in the Math Night bin.
- Develop the Estimation Station and buy prizes for the winners (PAC reimburses)
- Email Laura Kay, the National Honor Society Advisor, to see if there are any national Honor Society students who would be willing to come to the event and help at a station.
- On the night of the event, set up Math Night and then help cleanup.

General Suggestions/Notes:

Math Night is as little or as big as you decide to make it. In the past, I like to make sure that there are stations for K-2 and 3-5. It is helpful to send out a sign-up genius to get helpers on the night of the event. There are many activities to choose from in the Math Night bin. PAC will reimburse you for the prizes that you award for the Estimation Station. I have also purchased 'No Stress Chess' kits that we awarded as prizes.